

# GOVERNMENT OF THE DISTRICT OF COLUMBIA

## OCCUPATIONAL AND PROFESSIONAL LICENSING ADMINISTRATION

### BOARD OF INDUSTRIAL TRADES – ELECTRICAL



### APPLICATION INSTRUCTIONS AND FORMS FOR ALL LICENSE TYPES IN THE ELECTRICAL TRADES IN THE DISTRICT OF COLUMBIA

Your interest in becoming licensed in the electrical industry in the District of Columbia is welcome. We look forward to providing expedient and professional service. However, the quality of our service is dependent on the completeness of your application. Please read the instructions carefully. All fees are earned when paid, and cannot be transferred or refunded except as specified in these instructions.

This package contains the forms to apply for a license in the electrical industry in the District of Columbia. Follow the instructions provided below for the license type for which you are interested in applying, and complete all sections. If you require more space for work experience or need to provide explanations for screening questions, attach typed responses to the form.

#### THE APPLICATION PROCESS

Upon submission of the required application documents, the DC Board of Industrial Trades – Electricians will review your application. Upon final approval of your application, you will either be issued a license to practice in the District of Columbia (for apprentice, waiver, or contractor applicants only) or be authorized to sit for the District of Columbia Electrician examination (journeyman and master applicants only).

If you submit an application that is incomplete or otherwise deficient, Pearson VUE's processing staff will notify you of the deficiencies. If the Board has any additional questions or concerns, they will contact you directly.

#### WHERE TO FILE

All license applications, supporting documents for licensure, examination scheduling form and licensing fees should be sent to the following address:

**Pearson VUE  
Department DC- EL  
Metro-Plex I, Suite 250  
8401 Corporate Drive  
Landover, MD 20785**

If you have any questions, call Pearson VUE's **toll-free** Customer Service line at 1-877-258-9215 between 8:00 a.m. and 5:00 p.m. EST Monday through Friday. Please read these instructions carefully to facilitate prompt processing of your application. Illegible applications submitted without required notarization or with incorrect fees will be returned in their entirety, including fees. Please print or type all information except signatures.

#### EXAMINATIONS

All applicants, except apprentice, waiver, and contractor applicants, must pass the DC examination. **There is no reciprocity with any other jurisdiction.** All examinations are administered via computer and will be scheduled on a first come, first served basis. It is your responsibility to file the licensing application, exam scheduling form, fees and supporting documents correctly and completely. Applications submitted with incorrect fees or without notarization will be returned to the applicant.

Your completed examination scheduling form (with one photo attached) and examination fee must be submitted directly to Pearson VUE. It is your responsibility to mail these items. You will NOT be billed for the examination

fee. If you are approved by the Board to sit for the examination, you will receive an Authorization to Test notice directly from the DC Examination Unit with instructions to schedule your examination.

## EXAMINATION REFERENCES AND ADDITIONAL INFORMATION

Examination	Number of Questions	Time Limit
<b>Journeyman Electrician</b>	80 multiple choice	4 hours time limit – OPEN book
<b>Master Electrician</b>	100 multiple choice	5 hours time limit – OPEN book
<b>Journeyman Sign Electrician</b>	40 multiple choice	2 hours time limit – OPEN book
<b>Master Sign Electrician</b>	60 multiple choice	3 hours time limit – OPEN book
<b>Low Voltage Electrician</b>	50 multiple choice	3 hours time limit – OPEN book
<b>Residential Maintenance Electrician</b>	60 multiple choice	3 hours time limit – OPEN book
<b>Standard Maintenance Electrician</b>	60 multiple choice	3 hours time limit – OPEN book

Approved Code Books/Examination References <i>for All Electrical Examinations</i>	Purchase Information <i>References Can Be Purchased Anywhere</i>
<b>2011 National Electrical Code</b> <b>Ugly’s Electrical Reference</b>	<b>International Code Council</b> Visit <a href="http://www.iccsafe.org/state">www.iccsafe.org/state</a> to view the examination bulletins 1-888-422-7233

### Pending License Applications

Pending license applications will become invalid after 90 days if the application has not been completed due to failure to submit required materials. Should the applicant wish to pursue licensure after that time, she/he must submit and pay the required fee once again.

## GENERAL REQUIREMENTS FOR ALL APPLICANTS FOR LICENSURE

All applicants for an electrician or electrical contractor license in the District of Columbia shall meet the following requirements:

1. Applicant must be at least 18 years of age; and
2. Applicant must not have been convicted of a crime or moral turpitude which bears directly on the applicant’s fitness to be licensed; and
3. Submit a completed and notarized application, including required supporting documents and total fee.; and

All applicants, **except** contractors, must submit the following in order to be considered for licensure:

4. Two passport-type photos of the applicant’s face, measuring approximately 2” x 2” with the applicant’s name printed on the back. Home snapshots or computer photographs are not acceptable; and
5. Notarized employment verification letter(s) on company letterhead containing the following information (Except for Electrician Journeyman Waiver Applicants):
  - a. Dates of employment
  - b. Description of duties performed in detail
  - c. Signature of a currently licensed Master
  - d. Master electrician’s license number and state of licensure

**NOTE:** If the applicant is self-employed (Master applicants only), verification of licensure from the state in which the license was issued must be provided and show proof of eight (8) years of licensure (four (4) years as apprentice and four (4) years as journeyman).

6. Certificate of Moral Character must be completed by three individuals (who are not related to the applicant) attesting to the applicant's character.

#### **Additional Requirements for All Apprentice Applicants**

1. An applicant for an apprentice electrician license shall be granted a license without examination.
2. An apprentice electrician shall work under direct personal supervision and control of a licensed master electrician or licensed master electrician specialist. A Verification of current employment is required or
3. Verification of current school enrollment in an Apprenticeship Program at an Approved school (Form A-Enclosed). The form must include the school seal.

All apprentice applicants should contact the individual noted below to be enrolled into an apprentice program:

Mr. Lewis Brown  
Department of Employment Services  
Office of Apprentice, Information and Training  
4058 Minnesota Avenue, NE Suite 3900  
Washington, DC 20019

#### **Additional Requirements for all Journeyman and Master Electrician Limited Applicants**

1. All applicants for licensure as a journeyman electrician (except waiver), or a master electrician limited (low voltage) or a master electrician limited (elevator/escalator), shall submit a certification that he or she has satisfactorily completed a class on the National Electrical Code within two (2) years prior to submitting the application and has:
  - (a) The required knowledge of the trade by having engaged in the work or occupation for at least four (4) years, comprising of a minimum of at least eight thousand hours (8,000) as an apprentice electrician or
  - (b) Graduated from an accredited college or university with a degree in electrical engineering, and has at least two (2) years of practical experience in electrical work, which has been certified by a license master electrician. A copy of a transcript is required to show that he or she has received a degree.
2. Provide a copy of W-2's for work history proof.
3. If you have been or are currently licensed in another jurisdiction (s), please submit a verification/s of license form (**form B**).
4. All applicants must provide a DC examination form and examination fee (including with the filing fee), you will NOT be billed for the examination fee.

#### **Additional Requirements for all Journeyman Electrician Waiver Applicants**

A certificate (Formal Designation Certificate) from a national certifying organization (nationally recognized Electrical trade organization or Electrical labor union) certifying that the applicant:

1. Has passed the organization's required examination;
2. Is designated by the organization as a journeyman electrician; and
3. Has not been disciplined or otherwise disqualified by the organization.

### **Additional Requirements for all Master Electrician Applicants**

1. All applicants for licensure as a Master Electrician shall submit a certificate indicating that he or she has satisfactorily completed a class on the National Electrical Code with within two (2) years prior to submitting the application and has;
  - (a) Provided verification that he or she has worked as an electrician for eight (8) years; four (4) as an apprentice electrician and four (4) years as a journeyman electrician.
2. Provide copies of W-2s for proof of work experience. See section **5B**, instruction for the work experience.
3. If currently licensed or ever been licensed in another jurisdiction(s), submit the verification of license form B.

### **Additional Requirements for Designated Master and Contractor Applicants**

1. A Contractor/Designated Master Form with pertinent Designated Master and bond information entered in the appropriate sections.

The Designated Master is responsible for all work performed on behalf of the Contractor. For an Electrical Contractor Specialist, the Designated Master Specialist must either be qualified and licensed in the same specialty as the contractor, or must be a full Designated Master Electrician.

A Master applicant may be licensed as a Designated Master at the time of his/her initial licensure as a Master or may be changed to a Designated Master at a later time by submitting a Designated Master form (including \$30 fee for updating and reprinting the master license) or submitting a renewal form (no fee at renewal time). Upon termination of the contractor/master relationship, the contractor must designate another master in order to remain licensed, and the outgoing master must either be designated for another contractor or switch back to a standard master license.

### **Additional Requirements for All Contractor Applicants**

1. Local Representative Affidavit must be completed and notarized. (Form included in this package). Applicant must complete this form only if their home address is outside of the District of Columbia; and
2. Original Certificate of Good Standing for your corporation/partnership. This certificate may be obtained from the Corporations Division located at 1100 4<sup>th</sup> Street, SW, Washington, DC 20024 (202) 442-4332; and
3. State other names, past and present, used as an electrical contractor. You must submit verification that ALL outstanding permits have been completed. Please use the Contractor Name(s) Certification form to document this information; and
4. An original "Electrical Surety Bond" (see application package for a blank form). The following amount is required for the Bond.

\$4,000 for Electrical Contractor

\$2,000 for Electrical Contractor Specialist (Low Voltage)

A separate bond is required for a Designated Master and Contractor license and the bond(s) must coincide with the expiration date of the license, i.e., 11/30 (ODD year). The Power of Attorney form **MUST** be attached to the bond and all corrections/deletions on the bond must be signed and sealed by the Attorney-in-Fact; and

5. All licensed contractors are responsible for ensuring they have a designated master and licensed employees.
6. Sole proprietors shall submit a Trade Name Certificate of Registration from DC Corporation Division and a business registration from DC Finance and Revenue.

**Additional Requirements for all Designated Master Electrician Applicants**

An original “Master Electrician & Master Electrician Specialist Surety Bond” (see application package for blank form). The following amount is required for the Bond.

- \$2,000 for Designated Master Electrician
- \$1,000 for Designated Master Electrician Specialist (Low Voltage)

Pertinent bond information should also be entered on the Designated Master Change form.

**COMPLETING THE LICENSE APPLICATION**

**Section 1. Requested License Type / Fees**

a. The methods for becoming licensed in the District of Columbia are outlined below. The letter code for each origin is indicated below. Check the letter code on the “Method (Origin) of Application” in section 1 of your new license application.

- Examination (E) Successful completion of the DC Electrician Written Examination for Journeymen or Masters on the first attempt and meet other requirements.
- Re-examination (R) Successful completion of the DC Electrician Written Examination on the second or a later attempt and meet other requirements.
- Other (O) All Apprentice Electrician and Contractor applicants are not required to take the DC examination. Other requirements must be met.
- Waiver (W) Journeyman Electricians are not required to take the DC examination if certificate from a national certifying organization meets requirements.
- Designation (D) Attainment of Master License and submission of Contractor/Designated Master form.

b. Write the abbreviation for the license type for which you are applying on the “Code” line provided on the application. Write the corresponding license description on the “Description” line. Select from the license abbreviation and description code from the table below.

<b>License Abbreviation</b>	<b>License Description</b>
EA	Apprentice Electrician
EJ	Journeyman Electrician
EM	Master Electrician
DM	Designated Master Electrician
EMS	Master Electrician Specialist <sup>1</sup>
DMS	Designated Master Electrician Specialist <sup>1</sup>
ECC	Electrical Contractor
ECS	Electrical Contractor Specialist <sup>1</sup>
ECF	Electrical Contractor Specialist – Fixture <sup>1</sup>

- c. To apply for a specialist license<sup>1</sup> (also referred to as a “Low Voltage”), write the specialty code for the license type for which you are applying on the “Code” line and write the corresponding “Specialty Description” on the description line.. Select the license specialty and description code from the table below:

Specialty Code	Specialty Description <sup>1</sup>
LOW	Low Voltage
M/R	Maintenance & Repair

License Prefix	Specialty Codes	License Origins (Methods)					Application Fee	License Fee	Examination Fee	Total Due
		Examination	Re-Examination	Waiver	Other	Designation				
EA	--				X		\$65	\$110	N/A	\$175
EJ	--	X					\$65	\$110	\$85	\$260
EJ	--		X				\$65	\$0	\$85	\$150
EJ	--			X			\$65	\$110	N/A	\$175
EM	--	X					\$65	\$120	\$85	\$270
EM	--		X				\$65	\$0	\$85	\$150
DM	--					X	\$65	\$85	N/A	\$150
EMS	LOW,M/R,	X					\$65	\$120	\$85	\$270
EMS	LOW, M/R,		X				\$65	\$0	\$85	\$150
DMS	LOW, M/R,					X	\$65	\$120	N/A	\$185
ECC	--				X		\$65	\$120	N/A	\$185
ECS	LOW, M/R,				X		\$65	\$120	N/A	\$185
ECF	FIX				X		\$65	\$120	N/A	\$185

- d. You may pay the application, license, and examination fees (see table above) by a single check or money order. It is recommended that you pay by check, so that you have proof of payment. Checks or money orders should be made payable to **Pearson VUE** and submitted with your application packet. Do **NOT** send cash. Please print your name on your check, if it is not pre-printed.

The application portion of the total fee is **NOT** refundable. The license fee portion of the payment is refundable in the event of final denial of a license or a request from an applicant to close the application. In the latter event, you will have to file all documents again, should you subsequently decide to re-apply for licensure. It will take approximately six (6) weeks after denial or withdrawal for you to receive your refund. For your information, the application, exam and license fee portions of each application method are listed above.

If Pearson VUE is unable to process your application because you have failed the exam, you will not automatically receive a refund. Instead, your license fee and all supporting documents will be retained and applied to your next application by Re-Examination. You have three (3) years from the last application submission to meet the licensing requirements or you will have to re-apply as a new applicant.

- e. Should you need to obtain additional copies of your license to comply with laws and regulations pertaining to displaying your license at each office where you conduct business, you may order up to five (5) duplicate licenses (for \$30 fee each, etc.). Mark the “duplicate license” box and indicate the number of duplicates needed on the line provided. Indicate the total amount due for duplicates on the line to the right.

The **Total Due** amount is the fee that must be paid for your DC license to be processed. Your new license fee includes one new license print showing the new effective date and expiration date. A charge of \$65.00 will be imposed for dishonored checks (Public Law 89-208).

Please make sure to submit your DC examination scheduling form and payment with your application to Pearson VUE to the address noted on page 1.

DC Electrician licenses expire on November 30 of odd numbered years. Your initial license will be valid for the balance of the current renewal cycle. You will be mailed a renewal notice (to your address of record) approximately three (3) months before the expiration of your license/certification. Upon completion of the renewal questionnaire and payment of the renewal fee, your license will be renewed for a two-year period. You should know that you are required by regulation to report all changes of your business or residence address to Pearson VUE on behalf of the Board within thirty (30) days of the change. Pearson VUE will update the address change in your database record. Requests for address change should be made via a letter. Send the letter to Pearson VUE at the address in the middle of page 1. Without an updated address, you may not receive your renewal notice.

**Section 2. Applicant Name / Demographic Information**

Enter your full legal name exactly as it should appear on your license. Due to an amendment to the D.C. laws and pursuant to the DC Official Code 47-2805.02 (DC Law 13-269 – “Child Support and Welfare Reform Compliance Amendment Act of 2000,” effective April 3, 2001), the Department of Consumer and Regulatory Affairs is now required to collect and maintain Social Security Numbers in licensee files. All applicants must be at least 18 years of age.

**Section 3. Previous Names**

List any other names you have used in the past on the lines provided. If your name has changed at any point since you first attended a college or university, you must provide a copy of a legal name change document for EACH time that it has changed. Acceptable documents include a marriage certificate, divorce decree, or court order.

**Sections 4A. & B. Home Address / Business Address**

Include both your home and business addresses in the sections provided. PO Box addresses are not acceptable. You are required by regulation to report all changes of your business or residence address to Pearson VUE on behalf of the Board within thirty (30) days of the change. Should you fail to advise Pearson VUE of your current addresses, you may not receive your renewal notice to renew online.

**Section 4C. Preferred Mailing Address**

Place an “X” in the appropriate box to indicate your preferred mailing address. This will be the address to which all future licensing documents will be mailed. The address that appears on your license will vary by license type. Most Electrician licenses show the home address. The Contractor and Designated Master license types will show the business address of the Contractor.

**Section 5A. Professional/Trade Schools Attended**

List all schools that you have attended (including apprentice training programs, professional and trade schools), beginning with the most recent at the top. This section is not applicable for contractors.

**Section 5B. Work Experience**

List all work experience since graduation from college, university professional or trade schools, in reverse chronological order, beginning with the most recent. This section of the application is not applicable to Contractors.

To be eligible for a journeyman electrician's license, an applicant shall have done at least one of the following:

1. Learned the trade by having engaged in the work or occupation for at least four (4) years, comprising a minimum of at least four thousand hours as an apprentice electrician (a letter from Local 26 may be acceptable as employment verification); or
2. Received experience equivalent to that set forth above, which may include performance for at least four (4) years in the United States Armed Forces or Merchant Marine of the type of work for which a license is sought; or
3. Satisfactorily completed a course in electrical engineering of at least four years at a college or university and completed at least one year of practical experience in electrical work; or
4. Obtained a combination of experience from the above options that is satisfactory to the Board.

The qualifications for a master electrician specialist (low voltage) license and elevator electrician is the same as those specified for journeyman; no less than four years experience must be under the competent supervision of a master electrician in the electrical field generally or in the specialty field in which a license is sought.

Each applicant for a license as a master electrician shall furnish evidence that:

1. He or she has worked as a journeyman electrician for not less than four years (for a total of eight years when added to the four years as an apprentice); or
2. Equivalent experience which may include work in the U.S. Armed Forces or Merchant Marine, or attendance at a college or university in electrical engineering courses for four years provided the applicant can show at least two (2) years of practical experience working for a contractor under a Master Electrician.
3. Applicant applying for the master license must have letters from contractors. **NOTE: The letter from Local 26 cannot be used. Only journeyman applicants may use the Local 26 letter.**

**Section 5C. Professional Licenses in Other States / Jurisdictions**

If you **have ever been or are currently** licensed in another jurisdiction(s), please submit the enclosed form to the jurisdiction(s) (with fee, if required). This form should be completed by the jurisdiction(s) and sent directly to Pearson VUE.

**Section 6. Screening Questions**

If you answer "no" to question A or "yes" to questions B through I, please provide a complete explanation on a separate sheet of paper. If more space is required to fully answer questions, attach additional sheets with typed responses. False or misleading statements will be cause for disciplinary action and could be cause for criminal prosecution pursuant to DC Code 22-2514.

**Section 7. Applicant Affidavit**

The application must be signed by the applicant and notarized. However, the notary does not have to be a District of Columbia notary.



**Section 8. Sponsor's Affidavit**

A licensed apprentice electrician shall work only under the direct personal supervision and control of a licensed master electrician, master electrician specialist, or licensed maintenance and repair electrician. This section must be completed for all apprentice applicants and include the Master's signature and license number.

**Section 9. Supporting Documents Required**

The required supporting documents are listed in this section. Place an "X" in the "YES" box for each item you have included with your application package or requested to be sent under separate cover to Pearson VUE on behalf of the Board of Industrial Trades - Electrical.

Place an "X" in the "NO" box for each item that does not apply for the license type for which you are applying. Keep a photocopy of all supporting documents for your records.

**SUMMARY OF APPLICATION REQUIREMENTS**

On the next page is a chart showing the application submission requirements for all application methods. The law governing electrician licensure in the District of Columbia is *DC Law 12-261 "Second Omnibus Regulatory Reform Amendment Act of 1998."* The regulations governing electrician licensure are included in *DC Municipal Regulations Title 17, Chapter 2.* Any conflict between these instructions and the law and regulations is inadvertent. The law and the regulations take precedence in the event of any inadvertent conflict. Please contact the Occupational and Professional Licensing Administration/Board of Industrial Trades, (202) 442-4320, if you have any questions regarding the interpretation of these laws as they pertain to your particular situation.

**ADDITIONAL APPLICATION FORMS**

If you need additional copies of this application package you may visit Pearson VUE's website at [www.pearsonvue.com/dc/industrial\\_trades](http://www.pearsonvue.com/dc/industrial_trades) and download them. The form numbers that make up this package are:

- 6609-91 Electrician, Regulations Chapter 2
- 6709-93 Electrician, New License Application
- 6609-92 Electrician, New License Instructions
- 6609-94 Contractor/Designated Master Form
- 6609-95 Electrical Bond Form for Contractor/Designated Master
- 6609-89 Local Representative Affidavit
- 6709-97 Examination Scheduling Form
- 6709-98 Previous Contractor Name Certification
- 6709-99 School Enrollment Form (Form A)
- 6609-50 Verification of Licensure (Form B)
- 6609-88 Certificate of Moral Character
- 6609-90 Formal Designation Certification

## SUMMARY OF SUBMISSION REQUIREMENTS FOR DC ELECTRICAL INDUSTRIAL LICENSES

License Type	Application Method	Notarized Lic. Application	Two 2" x 2" Photos	Copy of Govt. Issue Photo I.D.	School Enrollment Form <sup>9</sup>	Employment Verification <sup>2</sup>	W2 s	Certificate of Moral Character	Name Change Document <sup>4</sup>	Examination Scheduling Form	Bond Form	National Electrical Code Class	Certificate of Good Standing <sup>5</sup>	Designated Master Add/Change Form	Contractor Names Certification <sup>6</sup>	Verification of Licensure <sup>7</sup>	Local Rep. Affidavit	Formal Designation Certificate <sup>10</sup>	Certificate of Completion <sup>10</sup>	Check or Money Order <sup>8</sup>	
<b>EA</b>	Other	X	X	X	X	X <sup>9</sup>	O	X	X	O	O	O	O	O	O	O	O	O	O	O	\$175
<b>EJ</b>	Waiver	X	X	X	O	O	O	X	X	O	O	O	O	O	O	O	O	X	X		\$175
	Exam	X	X	X	O	X <sup>3</sup>	X	X	X	X	O	X	O	O	O	X	O	O	O	O	\$260
	Re-exam <sup>1</sup>	X	X	X	O	O	O	O	O	X	O	O	O	O	O	O	O	O	O	O	\$150
<b>EM</b>	Exam	X	X	X	O	X	X	X	X	X	O	X	O	O	O	X	O	O	O	O	\$270
	Re-exam <sup>1</sup>	X	X	X	O	O	O	O	O	X	O	O	O	O	O	O	O	O	O	O	\$150
<b>DM</b>	Designation	X	X	X	O	X	X	X	X	X	\$2,000	O	O	X	X	O	O	O	O	O	\$150
<b>EMS</b>	Exam	X	X	X	O	X	X	X	X	X	O	X	O	O	O	X	O	O	O	O	\$270
	Re-exam <sup>1</sup>	X	X	X	O	O	O	O	O	X	O	O	O	O	O	O	O	O	O	O	\$150
<b>DMS</b>	Designation	X	X	X	O	X	X	X	X	X	\$1,000	O	X	X	O	O	O	O	O	O	\$185
<b>ECC</b>	Other	X	O	O	O	O	O	O	O	O	\$4,000	O	X	X	X/O	X	X	O	O	O	\$185
<b>ECS</b>	Other	X	O	O	O	O	O	O	O	O	\$2,000	O	X	X	X/O	X	X	O	O	O	\$185

**X = Required**

**O = Not required**

- <sup>1</sup> Re-Examination Applicants need not resubmit supporting documents which were previously included with their original applications via Examination. You have three (3) years from your last application submission to provide the necessary licensure requirements or you will have to re-apply as a new applicant.
- <sup>2</sup> Notarized employment verification letters on company letterhead MUST contain the following information: dates of employment, description of duties performed in detail, master electrician's signature, master electrician's license number and state of licensure.
- <sup>3</sup> A letter from Local 26 is acceptable only for applicants applying for the journeyman license.
- <sup>4</sup> Required if applicant's name has changed since attending high school, professional or trade school, college or university.
- <sup>5</sup> Original Certificate of Good Standing may be obtained from the Office of Corporations.
- <sup>6</sup> This form is required to ensure that all permits under previous contractor names have been completed.
- <sup>7</sup> Verification of Licensure must be provided to show proof of licensure experience at the appropriate license level. Please refer to the experience requirements noted in section 5B, Work Experience, of these instructions. If the applicant is applying for a Master's license and is self-employed, verification of licensure from the state in which the license was issued must be provided and show proof of eight (8) years of licensure experience (four (4) years as apprentice and four (4) years as journeyman).
- <sup>8</sup> Check or money order MUST be made payable to **Pearson VUE, Inc.**
- <sup>9</sup> Apprentice applicant must submit School Enrollment Form or Sponsor Signature with their DC License Number on Page 4 of New License Application and/or Notarized Employment Verification.
- <sup>10</sup> Journeyman Electrician Waiver applicants must submit a Certificate of Completion and a Formal Designation Certificate from a National Certifying Organization.